## Cancellation Policy

- In case your plans change, ensure to inform in writing the cancellation/ amendments in plan to the Hotel Reservation for a refund of your deposit. The guidelines in this regards as under:-
- The modification/cancellation request for bookings made online will be processed automatically through the Internet Booking Engine. Any refund due shall be done through the system in accordance with the applicable modification/cancellation rules. In case of rebooking, a rate difference may be payable for the change as per the rate applicable for the rebooked date/ room type and subject to availability.
- Any additional charges or rate difference for the modified reservation can be paid through the same payment mode/card as used for original reservation.
- Please note that if an online booking is modified or cancelled with the hotel's reservations Office/ Hotel's sales office, it cannot be further modified or cancelled online.
- The refund of the reservation done by the Travel Agent will be processed by the issuing Travel Agent only and no refund admissible online.
- In the event of cancellation of non-cancellable booking (s), the client shall not be refunded the amount paid towards making the reservation(s).
- In case of early checkout, you are liable to pay for the entire confirmed reservation. If not sure of the policy, contact the hotel for clarification.
- Please note for reservation of more than one room in that case all rooms are determined as "reserved nights".
- The cancellation applicable as under: -

Date	Cancellation Period prior to arrival
1st April to 30th September	2 Days
1st October to 31st March	4 Days

## **Refund Policy**

• On cancellation of refundable booking the refund processing will take time between two(2)-to four(4) weeks to show refund back on your credit card statement. Reasons for the specified processing time are based on billing cycle of your credit card company and processing time of the bank. The refund depends on numerous factors such as the hotel's cancellation policy, time of cancellation and processing fees etc. For more details refer to the cancellation policy mentioned above.